

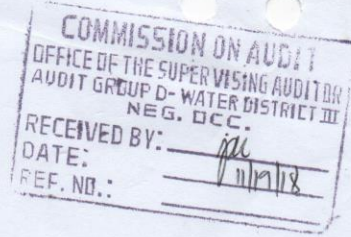


Republic of the Philippines
PULUPANDAN WATER DISTRICT
Cor. Sta Felomina-Yanson Sts, Brgy. Zone 4,
Pulupandan, Negros Occidental
Tel.# (034)454-0002 Email Add: pulupandanWD@yahoo.com.ph

*A Government-owned and Controlled Corporation
Under supervision by the*



LOCAL WATER UTILITIES ADMINISTRATION



November 16, 2018

EVELYN S. MARAÑON
Supervising auditor
COMMISSION ON AUDIT
Province of Negros Occidental

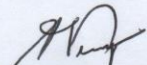
Dear Ma'am,

We are respectfully submitting the following: Aging of Cash Advances (Advances to Officers and Employees) for the 3rd quarter and Aging of Cash Advances for the month of January-November 15, 2018 of Pulupandan Water District.

We hope you find the documents in order..

Thank you very much.

Respectfully yours,

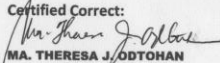

AMADOR G. GEROY
General Manager D


Report on Aging of Cash Advances
SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
For the Quarter as of October 2, 2018

Agency Name: **PULUPANDAN WATER DISTRICT**
Agency Code:

Book No.
Account Title: Advances to Officers & Employees
Account Code: 1 99 01 040

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks Date of Liquidation
					Less than 30 days	31 - 60 days	61 - 365 days	over 1 year	
A. Advances for Special Purposes									
1. Local Travel									
Lianie B. Paclibar	10/2/2018	Cash Advances for the Payment of the traveling expense to extend the 7th congress of Human Resource Management Practitioners (HRMPs) on October 4-5,2018 at Division 21 Hotel, Iloilo City.	DV# 018-10-280	3,700.00					10/3/2
TOTAL				3,700.00					

Certified Correct:

MA. THERESA J. ODTAHAN
Accounting Processor A

Approved:

AMADOR G. GERON
General Manager D

Noted by: _____
COA Audit Team Leader

Date Submitted: January 9,

Report on Aging of Cash Advances
SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
From October to December, 2018

Agency Name: **PULUPANDAN WATER DISTRICT**

Agency Code:

Book No.

Account Title: **Advances to Officers & Employees**

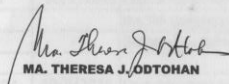
Account Code: **1 99 01 040**

Name	Date C A Granted	Particulars	Reference	Total Amount	Amount Due				Remarks Date of Liquidation
					Less than 30 days	31 - 60 days	61 - 365 days	over 1 year	
. Advances To regular									
MALYN G. ACERADA	10/1/2018	Cash Advances for payment of PERA of 3 office personnel and to cash advance for the payment of RA/TA of GM Amador Geroy for the month of October, 2018	DV# 018-10-277	16,000.00					10/3/2018
ANIE B. PACLIBAR	10/2/2018	Cash advance for the payment of the traveling expense to extend the 7th Congress of Human Resource Management Practitioners (HRMPs) on October 4-5, 2018 at Division 21 Hotel, Iloilo City.	DV# 018-10-280	3,700.00					10/3/2018
MALYN G. ACERADA	10/8/2018	Cash Advances for the Payment of the Honoraria of the BOD during their 1st regular meeting for the month of October, 2018.	DV# 018-10-087	7,488.00					10/10/2018
MALYN G. ACERADA	10/10/2018	Cash Advances for the Payment of Salaries and wages of Officer and Personnel for the period of October 1-15, 2018.	DV# 018-10-294	68,253.91					10/15/2018
MALYN G. ACERADA	10/29/2018	Cash Advances for the Payment of the Honoraria of the BOD during their 2nd regular meeting for the month of October, 2018.	DV# 018-10-306	7,488.00					10/31/2018
MALYN G. ACERADA	10/29/2018	Cash Advances for the Payment of Salaries and wages of Officer and Personnel for the period of October 16-31, 2018.	DV# 018-10-307	69,607.07					10/31/2018


AMALYN G. ACERADA	11/6/2018	Cash Advances for the Payment of PERA of 3 personnel and to cash advance for the payment of RA/TA of GM Amador Geroy for the month of November, 2018	DV# 018-08-217	16,000.00						11/6
AMALYN G. ACERADA	11/12/2018	Cash Advances for the Payment of the Honoraria of the BOD during their 1st regular meeting for the month of November, 2018.	DV# 018-11-322	7,488.00						11/14
AMALYN G. ACERADA	11/13/2018	Cash Advances for the Payment of Salaries and wages of Officer and Personnel for the period of November 1-15,2018.	DV# 018-11-324	64,204.03						11/15
AMALYN G. ACERADA	11/14/2018	Cash advance for the payment of the One (1) Month Basic Pay Year-End Bonus and Cash Gift of Officer and Employee.	DV#018-11-327	157,847.60						11/16
AMALYN G. ACERADA	11/26/2018	Cash Advances for the Payment of the Honoraria of the BOD during their 2nd regular meeting for the month of November, 2018.	DV#018-11-335	7,488.00						11/28
AMALYN G. ACERADA	11/27/2018	Cash Advances for the Payment of Salaries and wages of Officer and Personnel for the period of November 16-30,2018.	DV#018-11-336	67,204.04						11/29
AMALYN G. ACERADA	12/3/2018	Cash Advances for the Payment of PERA of 3 personnel and to cash advance for the payment of RA/TA of GM Amador Geroy for the month of December, 2018.	DV#018-12-339	16,000.00						12/1
AMALYN G. ACERADA	12/10/2018	Cash Advances for the Payment of the Honoraria of the BOD during their 1st regular meeting for the month of December, 2018.	DV#018-12-357	7,488.00						12/11
AMALYN G. ACERADA	12/12/2018	Cash Advances for the Payment of Salaries and wages of Officer and Personnel for the period of December 1-15, 2018.	DV#018-12-360	67,504.03						12/12
AMALYN G. ACERADA	12/13/2018	To cash advane for the payment of Productivity Enhancement	DV#018-12-361	20,000.00						12/13

Incentives (PEI) of Officer and personnel for the current year 2018.									
AMALYN G. ACERADA	12/20/2018	Cash Advances for the Payment of the Honoraria of the BOD during their 2nd regular meeting for the month of December, 2018.	DV#018-12-369	7,488.00					12/27/
AMALYN G. ACERADA	12/20/2018	To cash advance for the payment of Performance Base Bonus (PBB) current year 2017 of officer and personnel.	DV#018-12-370	83,362.90					12/28/
AMALYN G. ACERADA	12/21/2018	Cash Advances for the Payment of Salaries and wages of Officer and Personnel for the period of December 16-31, 2018.	DV#018-12-371	64,654.04					12/28/
TOTAL				P	759,265.62				

Certified Correct:


MA. THERESA J. ODOHAN
 Accounting Processor A

Approved:


AMADOR G. GEROY
 General Manager D

Noted by:

 COA Audit Team Leader

Date Submitted: January 9, 2019