APPCSE2019_PULUPANDAN WATER DISTRICT_VI

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 17, 2016 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
   a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
   b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
   a. Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019 _DBM_Central Office, APP2019 _DBM_Region IVA).
   b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website . Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy.All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)889-7750 local 4019 and look for Ms. Evelyn L. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with **Memorandum Circular No. 2018-1 dated May 28, 2018** the APP-CSE for FY 2019 must be submitted on or before **August 31, 2018**.

Department/Bureau/Office: PULUPANDAN WATER DISTRICT
Region: VI
Address: Cor. Sta Palomina-Panaon Sts., Brgy. Zone 4, Pulupandan, Negros Occidental

Agency Account Code:
Organization Type: GOCC

Contact Person: AMADOR C. CEBOY
Position: General Manager II
E-mail :
Telephone/Mobile No: 034-4140065

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																						Total Quantity for the year	Price Catalogue	Total Amount for the year
			Jan	Feb	Mar	Qtr	1st quarter	April	May	June	Qtr	2nd quarter	July	Aug	Sept	Qtr	3rd quarter	Oct	Nov	Dec	Qtr	4th quarter			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																											
Pesticides or Pest Repellants																											
1	[illegible]	INSECTICIDE, aerosol type, net content [illegible]	can			1	1	138.21		1		1	138.21		1		1	138.21		1		1	138.21	6.00	138.21	1,114.88
Solvents																											
1	[illegible]	ALCOHOL, ethyl, 500 ml, scented, [illegible]	bottle			6	6	29.95		6		6	29.95		6		6	29.95		6		6	29.95	24.00	43.00	1,033.81
Color Compounds and Dispersions																											
1	[illegible]	STAMP PAD INK, purple or violet	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	14.63	0.00
Films																											
1	[illegible]	ACETATE, thickness [illegible]	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	737.14	0.00
1	[illegible]	CARBON F.B.M. PI, black, size [illegible]	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	108.52	0.00
1	[illegible]	CARBON F.B.M. PI, black, size [illegible]	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	108.52	0.00
Paper Materials and Products																											
1	[illegible]	CARTOLINA, assorted colors	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	22.78	0.00
1	[illegible]	CONTINUOUS FORM, 1 PLY, 280 x [illegible]	box			3	3	2,949.21		3		3	2,949.21		3		3	2,949.21		3		3	2,949.21	12.00	885.24	8,186.88
1	[illegible]	CONTINUOUS FORM, 1 PLY, 280 x [illegible]	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,029.00	0.00
1	[illegible]	CONTINUOUS FORM, 2 ply, 280 x [illegible], carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,386.00	0.00
1	[illegible]	CONTINUOUS FORM, 2 ply, 280 x [illegible], carbonless	box			3	3	2,196.32		3		3	2,196.32		3		3	2,196.32		3		3	2,196.32	12.00	183.03	6,588.96
1	[illegible]	CONTINUOUS FORM, 3 PLY, 280 x [illegible], carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,386.00	0.00
1	[illegible]	CONTINUOUS FORM, 3 PLY, 280 x [illegible], carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,638.80	0.00

14	[illegible]	LOOSELEAF COVER, made of cardboard, for legal	bundle					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15	[illegible]	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				1	1	32.22		1		1	32.22		1		1	32.22		1		1	32.22	4.00	32.22	128.88
16	[illegible]	NOTE PAD, stick on, 76mm x 102mm (3" x 4") min	pad					0	0.00				0	0.00				0	0.00				0	0.00	0.00	58.00	0.00
17	[illegible]	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad					0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.50	0.00
18	[illegible]	NOTEBOOK, STENOGRAPHER, spiral, 50 leaves	piece				1	1	15.04		1		1	15.04		1		1	15.04		1		1	15.04	0.00	15.04	48.17
19	[illegible]	PAPER, MULTICOPY, Regular, 216mm x 297mm	ream					0	0.00				0	0.00				0	0.00				0	0.00	0.00	121.37	0.00
20	[illegible]	PAPER, MULTICOPY, Regular, 216mm x 356mm	ream					0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.75	0.00
21	[illegible]	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream					0	0.00				0	0.00				0	0.00				0	0.00	0.00	114.50	0.00
22	[illegible]	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream					0	0.00				0	0.00				0	0.00				0	0.00	0.00	159.98	0.00
23	[illegible]	PAPER, PAD, ruled, 216mm x 356mm (8.5 x 14inch)	pad					0	0.00				0	0.00				0	0.00				0	0.00	0.00	11.95	0.00
24	[illegible]	PAPER, PARCHMENT, 216mm x 297mm, multipurpose	ream					0	0.00				0	0.00				0	0.00				0	0.00	0.00	86.00	0.00
25	[illegible]	PAPER, THERMAL, 55gsm, 216mm x 30mm, 30	roll					0	0.00				0	0.00				0	0.00				0	0.00	0.00	46.38	0.00
26	[illegible]	RECORD BOOK, 300 PAGES, 216mm x 356mm min	book				1	1	70.71		1		1	70.71		1		1	70.71		1		1	70.71	4.00	70.71	282.88
27	[illegible]	RECORD BOOK, 500 PAGES, 216mm x 356mm min	book					0	0.00				0	0.00				0	0.00				0	0.00	0.00	103.94	0.00
28	[illegible]	TOILET TISSUE PAPER, 2-ply, 2-sheets, 100 rolls	pack				8	8	350.50		8		8	350.50		8		8	350.50		8		8	350.50	14.00	81.40	1,583.98
Batteries and Cells and Accessories																												
29	[illegible]	BATTERY, dry cell, AA, 2 pieces per blister pack	pack					0	0.00				0	0.00		1		1	19.73				0	0.00	0.00	19.73	19.73
30	[illegible]	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack					0	0.00				0	0.00				0	0.00				0	0.00	0.00	19.50	0.00
31	[illegible]	BATTERY, dry cell, D, 2.2 volts, alkaline	pack					0	0.00				0	0.00				0	0.00				0	0.00	0.00	86.40	0.00
Manufacturing Components and Supplies																												
32	[illegible]	GLUE, all purpose, gross weight 250 grams min	jar				1	1	43.82				0	0.00		1		1	43.82				0	0.00	0.00	43.82	43.82
33	[illegible]	STAPLE WIRE, for heavy duty stapler, (23/13)	box					0	0.00				0	0.00				0	0.00				0	0.00	0.00	20.88	0.00
34	[illegible]	STAPLE WIRE, STANDARD, (26/6)	box				2	2	40.10		2		2	40.10		2		2	40.10		2		2	40.10	8.00	20.05	160.40
35	[illegible]	TAPE, ELECTRICAL, 18mm x 20M min	roll					0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.00	0.00
36	[illegible]	TAPE, MASKING, width 19mm (3/4inch)	roll					0	0.00				0	0.00		2		2	110.24				0	0.00	2.00	55.12	110.24
37	[illegible]	TAPE, MASKING, width 38mm (1inch)	roll					0	0.00				0	0.00				0	0.00				0	0.00	0.00	108.60	0.00
38	[illegible]	TAPE, PACKING, width 48mm (2inch)	roll					0	0.00				0	0.00		2		2	35.40				0	0.00	2.00	18.10	35.40
39	[illegible]	TAPE, TRANSPARENT, width 19mm (3/4inch)	roll				1	1	9.10				0	0.00				0	9.10		1		1	9.10	2.00	9.10	18.20
40	[illegible]	TAPE, TRANSPARENT, width 48mm (2inch)	roll					0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.10	0.00
41	[illegible]	TWINE, plastic, 200 (+)Mts per roll	roll					0	0.00				0	0.00				0	0.00				0	0.00	0.00	10.00	0.00
Heating and Ventilation and Air Circulation																												
42	[illegible]	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit					0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,74.98	0.00
43	[illegible]	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit					0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,152.88	0.00
44	[illegible]	ELECTRIC FAN, STAND type, plastic blade	unit					0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,006.39	0.00
45	[illegible]	ELECTRIC FAN, WALL type, plastic blade	unit					0	0.00				0	0.00				0	0.00				0	0.00	0.00	869.00	0.00
Lighting and Fixtures and Accessories																												
46	[illegible]	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece					0	0.00				0	0.00				0	0.00				0	0.00	0.00	21.50	0.00
47	[illegible]	Light Bulb, LED, 7 watts (+) in individual box	piece				2	2	144.98		2		2	144.98		2		2	144.98		2		2	144.98	8.00	72.49	579.92
Measuring and Observing and Testing Equipment																												
48	[illegible]	RULER, plastic, 30cm (12"), width 38mm min	piece				1	1	15.48		1		1	15.48		1		1	15.48		1		1	15.48	4.00	15.48	61.92

Cleaning Equipment and Supplies																											
48	[illegible]	AIR FRESHENER, aerosol, citrus/floral scent	can			2	2	121.12		2		2	121.12		2		2	121.12		2		2	121.12	8.00	96.96	488.48
50	[illegible]	BROOM, soft (bandos)	piece			1	1	130.00				0	0.00				0	0.00		1		1	130.00	2.00	130.00	260.00
51	[illegible]	BROOM, STICK (TING-TING), usable length: 70cm(+-10%)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	30.58	0.00
52	[illegible]	CLEANER, TOILET BOWL AND URINAL, gypsum/powder cup	bottle			1	1	41.60				0	0.00				0	0.00		1		1	41.60	2.00	41.60	83.20
53	[illegible]	CLEANER, SCOURING POWDER, 500g (±5%)	can			1	1	23.93				0	0.00				0	0.00		1		1	23.93	2.00	23.93	47.86
54	[illegible]	DETERGENT BAR, 150 grams or packed	bar				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.26	0.00
55	[illegible]	DETERGENT POWDER, all purpose, 1kg	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	35.43	0.00
56	[illegible]	DISINFECTANT SPRAY, aerosol type, 400ml/can	can			1	1	122.98				0	0.00				0	0.00		1		1	122.98	2.00	122.98	245.96
57	[illegible]	DUST PAN, non-rigid plastic, w/ detachable handle	piece			1	1	49.67				0	0.00				0	0.00		1		1	49.67	4.00	14.84	99.34
58	[illegible]	FLOOR WAX, PASTE, RED	can			1	1	269.36				0	0.00				0	0.00		1		1	269.36	2.00	269.36	538.72
59	[illegible]	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	87.36	0.00
60	[illegible]	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,911.00	0.00
61	[illegible]	MOP HANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	141.60	0.00
62	[illegible]	MOPSTAND, made of resin, weight: 400 grams min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	146.14	0.00
63	[illegible]	RAGS, all cotton, 30 pieces per kilogram min	bundle			1	1	49.69				0	0.00		1		1	49.69				0	0.00	2.00	49.69	99.38
64	[illegible]	SCOURING PAD, made of synthetic resin, size 2 (10mm)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	102.96	0.00
65	[illegible]	TRASHBAG, plastic, transparent	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	139.88	0.00
66	[illegible]	WASTEBASKET, non-rigid plastic	piece			1	1	23.59				0	0.00		1		1	23.59				0	0.00	2.00	23.59	47.17
Information and Communication Technology (ICT) Equipment and Devices and Accessories																											
67	[illegible]	Desktop Computer, branded	unit				0	0.00		1		1	36,208.00				0	0.00				0	0.00	2.00	36,208.00	36,208.00
68	[illegible]	DVD REWRITABLE, speed: 24 x16, 4.7GB capacity min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	21.78	0.00
69	[illegible]	EXTERNAL HARD DRIVE, 1TB, 2.5"SATA, USB 3.0	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,114.80	0.00
70	[illegible]	FLASH DRIVE, 16 GB capacity	piece			1	1	113.28		1		1	113.28		1		1	113.28		1		1	113.28	8.00	136.84	2,270.12
71	[illegible]	Laptop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	35,878.40	0.00
72	[illegible]	MOUSE, optical, USB connection type	unit			1	1	269.98		1		1	269.98		1		1	269.98		1		1	269.98	8.00	134.80	1,079.84
73	[illegible]	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	33,131.08	0.00
74	[illegible]	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit			1	1	3,985.52				0	0.00		1		1	3,985.52				0	0.00	2.00	3,985.52	15,941.04
75	[illegible]	PRINTER, LASER, monochrome, network-ready	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	314.88	0.00
76	N/A	PRINTER, LASER, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
77	N/A	PRINTER, Inkjet, Monochrome	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
78	N/A	PRINTER, Inkjet, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
79	N/A	Hub/Switches	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
80	N/A	Network Routers	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
81	N/A	Wireless Access Point	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories and Supplies																											
82	[illegible]	CHAIR, molded, white, clothes, length: 78cm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	25.88	0.00
83	[illegible]	CLIP, BACKFOLD, all metal, (length: 19mm (+5mm))	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2.17	0.00
84	[illegible]	CLIP, BACKFOLD, all metal, (length: 32mm (+5mm))	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13.40	0.00
85	[illegible]	CLIP, BACKFOLD, all metal, (length: 51mm (+5mm))	box			4	4	82.20		4		4	82.20		4		4	82.20		4		4	82.20	8.00	19.53	328.80

80	[illegible]	CLIP, BACKFOLD, all metal, clamping [illegible]	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	36.12	0.00
81	[illegible]	CORRECTION TAPE, flat base type, 12 [illegible]	piece			6	6	105.33		6		6	105.33		6		6	105.33		6		6	105.33	18.00	1,116	421.32
82	[illegible]	DATA FILE BOX, made of chipboard, with closed ends	piece			1	1	69.38		1		1	69.38		1		1	69.38		1		1	69.38	4.00	69.38	277.52
83	[illegible]	DATA FOLDER, made of chipboard, toggle lock	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	68.64	0.00
84	[illegible]	ENVELOPE, DOCUMENTARY, for A4 size document	box				0	0.00				0	0.00		1		1	408.14				0	0.00	0.00	408.14	408.14
85	[illegible]	ENVELOPE, DOCUMENTARY, for legal size document	box				0	0.00				0	0.00		1		1	318.08				0	0.00	0.00	318.08	318.08
86	[illegible]	ENVELOPE, EXPANDING, KRAFT BOARD, for legal size doc	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	736.40	0.00
87	[illegible]	ENVELOPE, EXPANDING, PLASTIC, 6 pocket thickness min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	80.40	0.00
88	[illegible]	ENVELOPE, MAILING, white, legpro [illegible]	box				0	0.00				0	0.00		1		1	318.04				0	0.00	0.00	318.04	318.04
89	[illegible]	ENVELOPE, mailing, white, with window	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	460.80	0.00
90	[illegible]	ERASER, FELT, for blackboard/whiteboard	piece			1	1	11.11				0	0.00				0	0.00				0	0.00	1.00	11.11	11.11
91	[illegible]	FASTENER, METAL, prong between prongs	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	36.92	0.00
92	[illegible]	FILE ORGANIZER, expanding, plastic, 13 pockets	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	20.80	0.00
93	[illegible]	FILE TAB DIVIDER, behind board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6.48	0.00
94	[illegible]	FILE TAB DIVIDER, behind board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.84	0.00
95	[illegible]	FOLDER, FANCY, for A4 size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	253.20	0.00
96	[illegible]	FOLDER, FANCY, for legal size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	290.20	0.00
97	[illegible]	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack			1	1	111.08				0	0.00				0	0.00				0	0.00	1.00	111.08	111.08
98	[illegible]	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack			1	1	213.21				0	0.00				0	0.00				0	0.00	1.00	213.21	213.21
99	[illegible]	FOLDER, PRESSBOARD, size 14 pocket x 10 pocket [illegible]	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	748.21	0.00
100	[illegible]	FOLDER, TAGBOARD, for A4 size documents	pack			1	1	111.56				0	0.00				0	0.00				0	0.00	1.00	111.56	111.56
101	[illegible]	FOLDER, TAGBOARD, for legal size documents	pack			1	1	139.64				0	0.00				0	0.00				0	0.00	1.00	139.64	139.64
102	[illegible]	INDEX TAB, self-adhesive, transparent	box			1	1	51.88				0	0.00				0	0.00				0	0.00	1.00	51.88	51.88
103	[illegible]	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	40.80	0.00
104	[illegible]	MARKER, FLUORESCENT, 3 assorted colors per set	set			1	1	37.13				0	0.00				0	0.00				0	0.00	1.00	37.13	37.13
105	[illegible]	MARKER, whiteboard, black, felt tip, bullet type	piece			2	2	19.81				0	0.00				0	0.00				0	0.00	2.00	41.31	39.62
106	[illegible]	MARKER, whiteboard, blue, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.31	0.00
107	[illegible]	MARKER, whiteboard, red, felt tip, bullet type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.31	0.00
108	[illegible]	MARKER, PERMANENT, bullet type, black	piece			2	2	19.30		2		2	19.30		2		2	19.30		2		2	19.30	8.00	5.85	77.20
109	[illegible]	MARKER, PERMANENT, bullet type, blue	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5.85	0.00
110	[illegible]	MARKER, PERMANENT, bullet type, red	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5.85	0.00
111	[illegible]	PAPER CLIP, vinylplastic coat, lengths 32mm min	box			2	2	11.96		2		2	11.96		2		2	11.96		2		2	11.96	8.00	1.96	47.84
112	[illegible]	PAPER CLIP, vinylplastic coat, lengths 48mm min	box			3	3	38.12		3		3	38.12		3		3	38.12		3		3	38.12	12.00	12.14	152.88
113	[illegible]	PENCIL, lead, w/eraser, wood-cased, hardness HB	box			2	2	41.58				0	0.00		2		2	41.58				0	0.00	4.00	20.79	83.16
114	[illegible]	RING BINDER, 80 rings, plastic, 50mm x 1 core	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	224.64	0.00
115	[illegible]	RUBBER BAND, 35mm min lay flat length (g/m)	box			1	1	96.21		1		1	96.21		1		1	96.21		1		1	96.21	4.00	96.21	386.88
116	[illegible]	STAMP PAD, FELT, bed dimension 90mm x 160mm min	piece			1	1	22.88				0	0.00				0	0.00				0	0.00	1.00	22.88	22.88
117	[illegible]	CUTTER BLADE, for heavy duty cutter	piece			1	1	11.77				0	0.00		1		1	11.77				0	0.00	1.00	11.77	23.55
118	[illegible]	CUTTER KNIFE, for general purpose	piece			1	1	22.40				0	0.00		1		1	22.40				0	0.00	1.00	22.40	54.80
119	[illegible]	DATING AND STAMPING MACHINE, heavy duty	piece			1	1	478.38				0	0.00				0	0.00				0	0.00	1.00	478.38	478.38

[illegible]	[illegible]	PENCIL SHARPENER, manual, single cutter head	piece			1	1	[illegible]				0	0.00				0	0.00				0	0.00	1.00	[illegible]	[illegible]
[illegible]	[illegible]	PUNCHES, paper, Heavy duty, with two hole guide	piece				0	0.00				0	0.00				0	0.00		1		1	131.98	1.00	131.98	131.98
[illegible]	[illegible]	SCISSORS, symmetrical, blade length 19cm-21cm	pair			1	1	15.60		1		1	15.60		1		1	15.60		1		1	15.60	4.00	15.60	62.40
[illegible]	[illegible]	STAPLES, STANDARD TYPE, load 190-210 staples-wk	pieces			1	1	164.32		1		1	164.32		1		1	164.32		1		1	164.32	4.00	164.32	657.28
[illegible]	[illegible]	STAPLES, BINDER TYPE, heavy duty, desktop	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,8[illegible]	0.00
[illegible]	[illegible]	STAPLE REMOVER, PLIER-TYPE	piece			1	1	36.36		1		1	36.36		1		1	36.36		1		1	36.36	4.00	36.36	145.43
[illegible]	[illegible]	TAPE DISPENSER, TABLE TOP, for 19mm width tape	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	55.81	0.00
[illegible]	[illegible]	BINDING AND PUNCHING MACHINE, binding cap 12mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	CALCULATOR, compact, 12 digits	unit			1	1	405.60		1		1	405.60		1		1	405.60		1		1	405.60	0.00	135.20	1,622.40
[illegible]	[illegible]	FACSIMILE MACHINE, 200 thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	PAPER TRIMMER/CUTTING MACHINE, max paper size B4	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	PAPER SHREDDER, cutting width 3mm-4mm (Extra Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	PAPER SHREDDER, cutting width 3mm-4mm (Mid Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Printer or Facsimile or Photocopier Supplies																													
[illegible]	[illegible]	INKJET CART, BROTHER DN-[illegible]	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, CANON CL-[illegible], Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, CANON CL-[illegible], Colored	cart			1	1	[illegible]		1		1	[illegible]		1		1	[illegible]		1		1	[illegible]	4.00	[illegible]	4,118.40
[illegible]	[illegible]	INK CART, CANON PG-[illegible], Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, CANON PG-[illegible], Black	cart			4	4	[illegible]		4		4	[illegible]		4		4	[illegible]		4		4	[illegible]	16.00	[illegible]	12,480.00
[illegible]	[illegible]	INK CART, EPSON C13T[illegible] (T664), Black	cart			2	2	[illegible]		2		2	[illegible]		2		2	[illegible]		2		2	[illegible]	8.00	[illegible]	2,838.40
[illegible]	[illegible]	INK CART, EPSON C13T[illegible] (T664), Cyan	cart			1	1	354.80		1		1	354.80		1		1	354.80		1		1	354.80	4.00	354.80	1,419.20
[illegible]	[illegible]	INK CART, EPSON C13T[illegible] (T664), Magenta	cart			1	1	354.80		1		1	354.80		1		1	354.80		1		1	354.80	4.00	354.80	1,419.20
[illegible]	[illegible]	INK CART, EPSON C13T[illegible] (T664), Yellow	cart			1	1	354.80		1		1	354.80		1		1	354.80		1		1	354.80	4.00	354.80	1,419.20
[illegible]	[illegible]	INK CART, HP C[illegible]A (HP61) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A (HP61) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A, (HP56), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A, (HP57), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A, (HP57), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A (HP27) Spend Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A (HP27) Spend Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A (HP27) Spend Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A (HP27) Spend Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A (HP27) Spend Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A, (HP62), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A, (HP62), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A, (HP63), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A, (HP63), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A, (HP27) spend Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	INK CART, HP C[illegible]A, (HP27) spend Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00

165	[illegible]	INK CART, HP CD974AA (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	529.20		0.00
166	[illegible]	INK CART, HP CD975AA (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,243.80		0.00
167	[illegible]	INK CART, HP CH561WA (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	844.80		0.00
168	[illegible]	INK CART, HP CH562WA (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	826.80		0.00
169	[illegible]	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,822.20		0.00
170	[illegible]	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,290.00		0.00
171	[illegible]	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,290.00		0.00
172	[illegible]	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,290.00		0.00
173	[illegible]	INK CART, HP CN045AA (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,554.80		0.00
174	[illegible]	INK CART, HP CN046AA (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,175.20		0.00
175	[illegible]	INK CART, HP CN047AA (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,489.40		0.00
176	[illegible]	INK CART, HP CN048AA (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,489.40		0.00
177	[illegible]	INK CART, HP CN692AA (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04		0.00
178	[illegible]	INK CART, HP CN693AA (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04		0.00
179	[illegible]	INK CART, HP CZ107AA (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04		0.00
180	[illegible]	INK CART, HP CZ108AA (HP678), Tricolor	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	339.04		0.00
181	[illegible]	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	308.00		0.00
182	[illegible]	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	149.00		0.00
183	[illegible]	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	149.00		0.00
184	[illegible]	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	149.00		0.00
185	[illegible]	INK CART, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	413.83		0.00
186	[illegible]	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	413.83		0.00
187	[illegible]	INK CART, HP L0S51AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
188	[illegible]	INK CART, HP L0S54AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
189	[illegible]	INK CART, HP L0S57AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
190	[illegible]	INK CART, HP L0S60AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
191	[illegible]	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,177.76		0.00
192	[illegible]	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,177.76		0.00
193	[illegible]	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,177.76		0.00
194	[illegible]	INK CART, HP L0S72AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,733.00		0.00
195	[illegible]	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	653.60		0.00
196	[illegible]	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	653.60		0.00
197	[illegible]	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	653.60		0.00
198	[illegible]	INK CART, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	743.28		0.00
199	[illegible]	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
200	[illegible]	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
201	[illegible]	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
202	[illegible]	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
203	[illegible]	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	95.70		0.00
204	[illegible]	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	114.88		0.00

[illegible]	[illegible]	RIBBON CART, LENOVO Lq[illegible], Black, for [illegible]	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7[illegible]	0.00
[illegible]	[illegible]	TONER CART, BROTHER TN-[illegible], Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, BROTHER TN-[illegible], Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, BROTHER TN-[illegible], Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, BROTHER TN-[illegible], Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, BROTHER TN-[illegible], Black, for HL-[illegible] [illegible]	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP Q[illegible]A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP Q[illegible]A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A (HP[illegible]A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, (HP[illegible]), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, (HP[illegible]), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, (HP[illegible]), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, (HP[illegible]), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CE[illegible]A, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF[illegible]A (HP[illegible]) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF[illegible]A (HP[illegible]) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF[illegible]X (HP[illegible]) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF[illegible]A, LaserJet Pro MFP[illegible], LJ Pl Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF[illegible]X	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF[illegible]A (HP[illegible]) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF[illegible]A (HP[illegible]) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF[illegible]X (HP[illegible]) Bk LaserJ LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF[illegible]A (HP[illegible]) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF[illegible]X (HP[illegible]) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

[illegible]	[illegible]	TONER CART, HP CF311AC (HP826) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF312AC (HP826) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF313AC (HP826) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13,758.00	0.00
[illegible]	[illegible]	TONER CART, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.49	0.00
[illegible]	[illegible]	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.49	0.00
[illegible]	[illegible]	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,474.49	0.00
[illegible]	[illegible]	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
[illegible]	[illegible]	TONER CART, HP CF410A (HP410A) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF410XC (HP410XC) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP Q5942A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, LEXMARK E360H11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, LEXMARK T650A11P, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D104S, Black	cart			1	1	3,444.00				0	0.00				0	0.00		1		1	3,444.00	0.00	3,444.00	6,888.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00
[illegible]	[illegible]	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	[illegible]	0.00

18	[illegible]	TONER CART, SAMSUNG MLT-D103L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,494.00	0.00
19	[illegible]	TONER CART, SAMSUNG MLT-D103L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,494.00	0.00
20	[illegible]	TONER CART, SAMSUNG MLT-D103L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9,494.00	0.00
21	[illegible]	TONER CART, SAMSUNG, SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8,813.00	0.00
22	[illegible]	TONER CARTRIDGE, BROTHER TN-2420, Black, for printer HL-2140/DCP	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,085.00	0.00
23	[illegible]	TONER CARTRIDGE, CANON 324 II, for printer LBP6750	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12,326.30	0.00
Audio and Visual Equipment and Supplies																														
24	[illegible]	DOCUMENT CAMERA, 3.1M pixels	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18,800.00	0.00
25	[illegible]	MULTIMEDIA PROJECTOR, 4000 lumens ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	18,016.00	0.00
Flag or Accessories																														
26	[illegible]	PHILIPPINE NATIONAL FLAG, 100 cm x 150 cm	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	295.20	0.00
Printed Publications																														
27	[illegible]	HANDBOOK (NA-1280), 25 Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	65.18	0.00
Fire Fighting Equipment																														
28	[illegible]	FIRE EXTINGUISHER, DRY CHEMICAL, 9 kilo	unit			1	1	1,144.00				0	0.00				0	0.00				0	0.00	0.00	1,144.00	1,144.00
29	[illegible]	FIRE EXTINGUISHER, PURE ACTC 15 LB UNIT	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,900.00	0.00
Consumer Electronics																														
30	[illegible]	DIGITAL VOICE RECORDER, memory 4GB (expandable)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5,000.14	0.00
Furniture and Furnishings																														
31	[illegible]	CHAIR, monobloc, beige, with backrest, with armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	265.00	0.00
32	[illegible]	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	265.00	0.00
33	[illegible]	TABLE, MONOBLOC, WHITE, 180 x 60cm (20" x 5 ft)Tents	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00
34	[illegible]	TABLE, MONOBLOC, BLUE, 180 x 60cm (20" x 5 ft)Tents	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,326.00	0.00
Arts and Crafts Equipment and Accessories and Supplies																														
35	[illegible]	CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39.38	0.00
36	[illegible]	CLEARBOOK, 20 transparent pockets, for Legal size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.38	0.00
37	[illegible]	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece			1	1	0.84		1		1	0.84		1		1	0.84		1		1	0.84	0.00	0.42	35.56
38	[illegible]	SIGN PEN, BLACK, liquidgel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.81	0.00
39	[illegible]	SIGN PEN, BLUE, liquidgel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.81	0.00
40	[illegible]	SIGN PEN, RED, liquidgel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.81	0.00
41	[illegible]	WRAPPING PAPER, kraft, 65gsm (-28)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	105.81	0.00
SOFTWARE																														
42	[illegible]	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
43	[illegible]	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
44	[illegible]	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
45	[illegible]	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
46	[illegible]	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
47	[illegible]	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
48	[illegible]	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
49	[illegible]	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

[illegible]	[illegible]	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
[illegible]	[illegible]	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
[illegible]	[illegible]	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
[illegible]	[illegible]	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
[illegible]	[illegible]	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
[illegible]	[illegible]	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
[illegible]	[illegible]	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
[illegible]	[illegible]	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
		OTHER SOFTWARE																										
[illegible]							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
[illegible]							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
[illegible]							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																												
[illegible]	[illegible]	* Airline Ticket	Ticket				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS SUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
COMMON ELECTRICAL SUPPLIES																												
[illegible]		Adapter	pc.			1	1	[illegible]				0	0.00		1		1	[illegible]				0	0.00	0.00	65.00	130.00
[illegible]		Extension Wire	pc.			1	1	[illegible]				0	0.00		1		1	[illegible]				0	0.00	0.00	220.00	440.00
[illegible]		Money Detector Fluorescent Tube (35W)	box			1	1	[illegible]				0	0.00				0	0.00				0	0.00	0.00	700.00	700.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE EQUIPMENT																												
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE SUPPLIES																												
[illegible]		Bal Pen of Blue	Box			1	1	[illegible]				0	0.00		1		1	[illegible]				1	[illegible]	[illegible]	[illegible]	1,200.00
[illegible]		Pens B	Box			1	1	[illegible]				0	0.00		1		1	[illegible]				1	[illegible]	[illegible]	[illegible]	600.00
[illegible]		Bond Paper A4	reams			8	8	1,000.00		8		8	1,000.00		8		8	1,000.00		8		8	1,000.00	15.00	120.00	8,800.00
[illegible]		Bond Paper Short	reams			1	1	[illegible]		1		1	[illegible]		1		1	[illegible]		1		1	[illegible]	[illegible]	[illegible]	760.00
[illegible]		Bond Paper Long	reams			1	1	1,000.00		1		1	1,000.00		1		1	1,000.00		1		1	1,000.00	15.00	122.00	8,400.00
COMMON JANITORIAL SUPPLIES																												
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

Office Equipment and Accessories																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Supplies																											
1		Columnar Book 4 columns	piece				0	0.00				0	0.00		4		0	0.00				0	0.00	0.00	55.00	220.00
2		Columnar Book 13 columns	piece				0	0.00				0	0.00		2		2	0.00				0	0.00	0.00	80.00	160.00
3		Columnar Book 18 columns	piece				0	0.00				0	0.00		2		2	0.00				0	0.00	0.00	80.00	160.00
4		Columnar Pad 14 columns	piece				0	0.00				0	0.00		3		3	0.00				0	0.00	0.00	85.00	255.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Audio and visual presentation and composing equipment																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Photographic or filming or video equipment																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Cleaning Equipment and Supplies																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Paper Materials and Products																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Lighting and fixtures and accessories																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Electrical equipment and components and supplies																											
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Computer Supplies																											
1		Ribbon Cart, Epson Black for LX-350	cart			1	1	990.00		0		0	990.00		4		4	990.00		4		5	990.00	14.00	165.00	3,960.00
1		Ribbon Cart, Epson Black for LX-300	cart			1	1	330.00		0		0	330.00		1		1	330.00		1		1	330.00	4.00	165.00	1,320.00
0		Computer Monitor	piece				0	0.00				0	0.00		1		1	16,000.00		1		1	16,000.00	2.00	16,000.00	32,000.00
0		CPU	piece				0	0.00				0	0.00		1		1	14,000.00				0	0.00	1.00	14,000.00	14,000.00
0		UPS	piece				0	0.00				0	0.00		2		2	16,000.00		2		2	16,000.00	2.00	8,000.00	32,000.00
0		AVR	piece				0	0.00				0	0.00		2		2	8,000.00		2		2	8,000.00	2.00	4,000.00	16,000.00
Common ICT Equipment																											
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
CONSUMABLES																											
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Other Categories																											
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
0							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00

A. TOTAL		₱ 231,019.91
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱ 23,152.99
C. GRAND TOTAL (A + B)		₱ 254,682.90
D. APPROVED BUDGET BY THE AGENCY HEAD in Figures and Words:		₱ -
E. MONTHLY CASH REQUIREMENTS		₱ -

C.1 Available at Procurement Service Stores		[illegible]		[illegible]		[illegible]		[illegible]	₱	118,444.91
C.2 Other items not available at PS but regulary purchased from other sources		[illegible]		[illegible]		[illegible]		[illegible]	₱	113,085.00
TOTAL MONTHLY CASH REQUIREMENTS		[illegible]		[illegible]		[illegible]		[illegible]	₱	231,529.91

*Agency must put the monthly requirement for all items both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed consumption supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

LIANE B. PACLIBAR
Admin. Services Asst. C

Certified Funds Available / Certified Appropriate Funds Available:

MA. THERESA J. CODDHAN
Accounting Processor A

Approved by:

AMADOR G. GERUT
General Manager II

Date Prepared: AUG. 17, 2018