

PULUPANDAN WATER DISTRICT  
Pulupandan, Negros Occidental

ANNUAL PROCUREMENT PLAN  
CY 2016



Division - Admin. & Commercial	Unit Cost	Quantity	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTAL AMOUNT
Paper Long	250.00	reams			3			2			3			2	2,500.00
Paper Short	220.00	reams			2			3			3			2	2,200.00
ink 12s	48.00	box			6			6			6			6	1,152.00
Envelope Long 12s	72.00	dst			1			1			1			1	288.00
Envelope Short 12s	48.00	dst			1			1			1			1	180.00
Form	650.00	box			2			2			3			2	6,500.00
Pen	37.00	pcs			2			2			3			3	370.00
Stapler	25.00	box			2			2			2			3	225.00
Folder	85.00	box			3			3			3			2	1,020.00
Desk Book 16 columns	55.00	piece			0			0			0			5	275.00
Desk Book 14 columns	55.00	piece			0			0			0			2	110.00
Desk Book 4 columns	35.00	piece			0			0			0			6	210.00
Desk/Column Pad	35.00	piece			0			0			0			6	210.00
Desk - 11g	60.00	box			2			0			2			0	200.00
Wipe # 10 12 pcs/box	40.00	box			1			1			1			1	160.00
Stamp Pad	30.00	piece			1			1			1			1	120.00
12s	36.00	box			1			1			1			1	152.00
Alcohol 500 ml.	85.00	bot.			3			2			3			2	850.00
Paper 9s	60.00	packs			2			2			2			2	480.00
60 20	60.20	box			1			0			0			0	60.20
Cartridge LX 300-II	150.00	box			3			3			3			3	1,800.00
Cartridge LX 310	175.00	box			3			3			2			2	1,750.00
ink - Colored	1,123.80	box			3			2			1			1	7,865.20
ink - Black	930.35	box			2			3			5			5	13,955.25
ink - 500s	315.00	reams			0			0			1			0	315.00
Sheet - 500s	295.20	reams			0			0			1			0	295.20

11 Book	73.80	piece		1		1		2		0	295.7
12 Tape	18.00	piece		1		1		1		0	54.0
book - 80 leaves	10.00	piece		2		2		0		2	60.0
en Pad - 100 leaves	18.00	piece		2		2		1		1	108.0
enroll Thru/Correction Tape	26.70	piece		2		3		0		3	205.8
enroll AA	25.00	piece				2		2		2	150.0
enroll Pen	37.40	piece		2		2		1		1	224.4
enroll Pen	280.02	piece		1		1		1		1	1,040.0
enroll	88.88	piece		2		0		0		2	346.3
enroll File	150.00	piece		5		0		0		0	750.0
enroll File	550.00	box		0		0		1		0	550.0
enroll File	0.00	piece		6		6		6		6	216.0
enroll	400.50	piece		0		0		0		2	921.0
enroll	350.00	piece		0		5		0		0	1,750.0
enroll Card Set 5005	150.45	bundle		0		0		0		1	451.0
enroll King Tape	33.15	piece		1		1		1		1	132.0
enroll Blank	15.00	piece									
enroll Machine Toner Ink	1,583.72	piece		0		2		2		2	9,502.0
enroll enroll casing w/power supply	10,000.00	piece				1					10,000.0
enroll TV 30"	15,000.00	piece		1							15,000.0
enroll Mouse/Keyboard	4,000.00	piece						1		1	8,000.0
enroll Memory Card	5,000.00	piece				1		1			10,000.0
enroll en	18,000.00	piece				1					18,000.0
enroll Card/Flash Drive	4,300.00	piece						1		1	8,600.0
enroll LCD	25,000.00	piece		1							25,000.0
<b>AND TOTAL</b>											<b>154,600.0</b>
<b>Total w/ 10% Additional Provision for Inflation</b>											<b>154,600.0</b>
<b>PROVED BUDGET</b>											<b>154,600.0</b>

Prepared by:  
  
**CRISANTO N. MONDIA JR.**  
 Accounting Processor A

APPROVED BY:  
  
**AMADOR G. GEROY**  
 General Manager D

PULUPANDAN WATER DISTRICT  
Pulupandan, Negros Occidental

ANNUAL PROCUREMENT PLAN  
CY 2016

Division - Commercial	Unit Cost	Quantity	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTAL AMOUNT
Gas Card															
Gas Reading Card	7.70	picco								1000					7,700
Gas Receipt	97.00	units	150				150				100			100	48,900
weighing of water				3,450.00				3,450.00			3,450.00				13,950
water	18.00	picco												1600	28,800
Advertising, Provisional & Marketing Expenses														1,200.00	1,200
<b>ASSTOTAL</b>															<b>100,000</b>
with 10% Additional Provision for Inflation															
<b>PROVED BUDGET</b>															<b>100,000</b>

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Accounting Processor A

APPROVED BY:  
  
**AMADOR G. GEROY**  
General Manager D

PULUPANDAN WATER DISTRICT  
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ANNUAL PROCUREMENT PLAN  
CY 2016

Maintenance	Unit Cost	Quantity	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTAL AMOUNT
1/2"	800.00	piece		100				100		150			125		100,000.00
piece 3/8mm	38.00	piece	100		50		50	50			50		100	75	18,050.00
1/2"		piece													
1 x 1/2 (Sched 40)	31.50	piece	100	100		100	100		100	100		100		100	25,200.00
1"	38.50	piece		100			100		100				100		15,400.00
1/2"	21.50	piece	100			100				100		100			8,600.00
1/2"	39.00	piece		100				100			100		100		15,600.00
1"	190.00	piece	50		50		50	50	50		50	50		125	90,250.00
1/2" Clamp 1/2x4	200.00	piece				25							25		10,000.00
1/2" Clamp 1/2x3	195.00	piece					25					25			9,750.00
100-11 20mmx300m	5,250.00	handle				2							1		15,750.00
1/2"	170.00	piece	50		50	50		50		50	50	75		100	80,750.00
1/2"	81.00	piece		25		25			25		25		25		10,125.00
1/4"	82.00	piece			25		25			25		50			10,250.00
1/2" Coupling 4 x 10	2,500.00	piece		5							5				25,000.00
1/2" Coupling 4 x 16		piece													
1/2" Coupling # 8	5,785.00	piece				5							5		57,850.00
1/2" Coupling # 3	1,860.00	piece						5			2				9,300.00
1/2" 10	2,000.00	piece		1											2,000.00
1/2"					14,462.50			14,462.50		14,462.50			14,462.50		57,850.00
1/2" Cutter Blade	10,000.00	piece								1					10,000.00

	00 00	1000	30	50	35	50	50	35	50	30	35	50	40	35	32,400.00
0000	250.00	Bottle		3			3		3			3			5,000.00
0000 (Repair & Maint.				17,500.00			17,500.00			17,500.00			17,500.00		150,000.00
00000000 (Dep. Time)															
TOTAL															1,037,125.00
% Additional Provision for Inflation															
BUDGET															1,037,125.00

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 Accounting Processor A

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**AMADOR G. GEROY**  
 General Manager D

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Division	Unit Cost	Quantity	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTAL AMOUNT
<b>UTILS. &amp; IMPROVEMENTS</b>															
# 14 U/S/48	360.00	piece									5				1,800.00
Wood (gallon)	670.00	gallon									2				1,340.00
gas (gallon)	598.50	gallon									2				1,197.00
oil - 1 gallon	400.00	gallon									2				800.00
Wash (kg) # 1	70.00	kilo									3				210.00
oil #4	56.00	piece									6				336.00
oil #1	38.00	piece									3				114.00
oil #2	161.00	piece									10				1,610.00
Wash (kg) # 1/2	66.49	kilo									1				66.49
oil	360.00	barrel									4				1,440.00
oil	550.00	gallon									2				1,100.00
Wash (kg) # 1	66.50	kilo									1				66.50
Equip. & Maint. Office Equipment)					1,250.00			1,250.00			1,250.00		1,250.00		5,000.00
Equip. & Maint. Office Equipment)					3,750.00			3,750.00			3,750.00		3,750.00		15,000.00
Equip. & Maint. Office Furniture & Fixtures)													3,000.00		3,000.00
Equip. & Maint. Office Furniture & Fixtures)													7,000.00		7,000.00
<b>TOTAL</b>															<b>49,000.00</b>
10% Additional Provision for Inflation															
<b>VED BUDGET</b>															<b>49,000.00</b>

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Accounting Processor A

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General Manager D

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1. A. Maint. Of Motorcycle					2,250.00			2,250.00			2,250.00		2,250.00		9,000.00
1. A. Maint. Of Bicycle				250.00			250.00			250.00		250.00			1,000.00
1. Repair & Maint. Other Machinery & Equipm					750.00			750.00			750.00		750.00		3,000.00
1. Repair & Maint. Other Machinery & Equipm					1,750.00			1,750.00			1,750.00		1,750.00		7,000.00
<b>GRAND TOTAL</b>															<b>20,000.00</b>
w/ 10% Additional Provision for Inflation															
<b>ADJUSTED BUDGET</b>															<b>20,000.00</b>

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Accounting Processor A

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General Manager D